

DOMESTIC VIOLENCE CHECKLIST

(For use of this form, see AR 608-1)

Upon the notification or discovery of any incident or credible report of domestic violence, commanders of alleged Soldier offenders will immediately take the following steps:

1. Contact the unit trial counsel for legal guidance. ☐
2. Report the incident to the Military Police Desk Sergeant at 624-2111. ☐
3. Advise the Soldier suspected of domestic violence of his/her Article 31, UCMJ rights and, if he/she waives these rights, question the Soldier to ascertain the facts and potential for harm to self and/or others. Issue a Military Protective Order (DD Form 2873) (MPO) for the Soldier to have no contact with the victim(s) of domestic violence for 72 hours. If the 72-hour period ends on a weekend or holiday then the Soldier will be ordered to have no contact until the first duty day. ☐
4. Contact the victim of the domestic violence to ascertain the facts and identify any immediate safety concerns. ☐
5. Make contact with the Victim Advocate Coordinator, 624-6291. The Fort Knox Family Advocacy Victim Advocate Program will work in close coordination with the command as well as on- and off-post agencies to ensure that safety measures are in place for providing advocacy assistance and support to victims of domestic violence. Victim participation in the program is voluntary. ☐
6. Provide billeting and order the offender Soldier to move into the alternate billeting for a minimum of 72 hours. If the 72-hour period ends on a weekend or holiday then the Soldier will continue to stay in alternate billeting until the first duty day. ☐
7. Prior to releasing the Soldier from the mandatory 72-hour MPO, you must contact Fort Knox Ireland Army Community Hospital, Department of Behavioral Health, Social Work Service - Family Advocacy Program (FAP) to schedule a "Risk Assessment", IAW AR 608-18. A FAP clinical Social Worker will provide the command feedback and recommendations for follow-up services at (502)624-9960/9334/0352. Also, IAW AR 608-18, the commander is required to attend the Case Review Committee (CRC) meeting to discuss the case status and treatment plan recommendations. The commander will receive written notification of the CRC meeting dates and time. Commanders DO NOT need to provide command-referral paperwork for Soldiers involved in domestic violence (child & spouse abuse) incidents. These referrals are considered emergencies that require "risk assessment" and are not considered routine mental health evaluations. ☐

8. Order the offender Soldier to immediately turn-in all privately owned firearms to the unit's arms room. Send a NCO in the grade of E-6 or higher to the Soldier's home to retrieve any firearms. Order the Soldier to have no contact with firearms unless in the course of normal duty.

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9. Reassess the situation at the end of the 72-hour period, and determine if the above MPO or restrictions should be modified, continued, or canceled.

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10. Consider referring the Soldier for a mental health evaluation at the Department of the Behavioral Health USA MEDDAC, Fort Knox (624-9960) (Emergency Room during non-duty hours). Soldier must be advised of certain rights before being command-referred for a mental health evaluation. Consult with trial counsel prior to referral. FK Form 4388-E will be used to make the referral (download from <http://www.knox.army.mil/garrison/doim/forms/formflow.htm>).

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11. Take any other additional measure the commander deems necessary to prevent further incidents of domestic abuse, injury, or death. Indicate below what other measures, if any, were taken.

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Other Measures (if applicable):

(NAME OF SOLDIER/RANK)

(COMMANDER)

SSN: _____

UNIT: _____

FORWARDED TO TRIAL COUNSEL ON: _____